

# Selection Questionnaire Report

## Relating to Project

Land to Rear of 2-28 Belfast Road, N16 6UH &  
Clapton Portico Learning Centre, 34 Linscott  
Road, E5 0RD

November 2021  
LN28464

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## Executive Summary

The recommendation of this report is that the below contractors should be invited to tender, based on achieving the highest scores in the tender evaluation process:

Belfast Road	Average Weighted Score (%)
Conamar Building Services Ltd	70%
J Coffey Main Contracts	70%
Jerram Falkus Construction Ltd	74%
Neilcott Construction Ltd	64%

*Table 1: Belfast Road- Shortlisted tenderers*

Clapton Portico	Average Weighted Score (%)
Conamar Building Services Ltd	60%
Hutton Construction Ltd	60%
Jerram Falkus Construction Ltd	63%
Neilcott Construction Ltd	66%

*Table 2: Clapton Portico - Shortlisted tenderers*

Based on the financial information received to date, the London Borough of Hackney determined Hutton Construction Limited is to be taken forward on the Portico tender only. It is recommended that London Borough of Hackney undertake a detailed financial review of all contractors and satisfy themselves to each Contractor's financial suitability prior to tender.

## Introduction

London Borough of Hackney are working together with City and Hackney Clinical Commissioning Group (CCG), to relocate two primary care GP practices. Clapton Portico Learning Centre, 34 Linscott Road, E5 0RD, has been identified as a suitable site to relocate Lower Clapton Group Practice, whilst land to the rear of 2-28 Belfast Road, N16 6UH has been identified as a suitable site for Spring Hill Practice.

The project will be procured on a single stage competitive procurement route to achieve the best possible solution from the market. The project will be tendered following the completion of RIBA Stage 4.

The form of contract will be a JCT Design and Build Contract (2016) with contract amendments. The contract will be awarded following the conclusion of the tender process.

It is intended that the process will be aligned with the stages outlined below:

- First Stage – Selection Questionnaire.
- Second Stage - Initial to Tender
- Third Stage – Negotiation (if required)
- Fourth Stage – Best and Final Offer (if required)

The two projects are to be tendered together with two separate Lots and two separate contracts; Lot 1 is Belfast Road, and Lot 2 is Clapton Portico.

The purpose of the Selection Questionnaire (SQ) was to assess the suitability of a contractor to deliver London Borough of Hackney's contract requirements. The completed SQs has been used to evaluate each respondent's technical, economic and financial suitability under the section headings within the SQ. The pre qualification process was undertaken in accordance with provisions of The Public Contracts Regulations 2015.

The responses will be reviewed within this report. The purpose of this selection questionnaire report is to recommend a shortlist of four contractors, who will then participate in a traditional single stage competitive tender process for the project

These will be the respondents that pass the mandatory criteria and score highest against the technical and professional section of the Selection Questionnaire.

## Project Objectives

London Borough of Hackney has set the following objectives for two new GP Surgeries:

- The design creates a sense of place, adding to the local identity of the area
- The new building is integrated into the existing community and environment
- The new development improves the functioning and appearance of the surrounding neighbourhood
- The design sensitively responds to the context and character of the area
- A sense of community and of shared identity is encouraged through design
- The design supports a low-carbon community
- Achieves BREEAM Excellent
- Creates a secure, welcoming environment for patients and staff
- Maximises the use of external space for welfare and amenity benefits

It is important that the selected tenderers have the capability to deliver the above objectives.

It is envisaged that construction for the building will commence in early 2022.

## Pre-Qualification Process

The Selection Questionnaire (SQ) was prepared with the following sections.

Section 1	Supplier Information
Section 2	Exclusion Grounds
Section 3	Grounds for Discretionary Exclusion
Section 4	Economic and Financial Standing
Section 5	Information on Parent Company
Section 6	Technical and Professional Ability
Section 7	Health and Safety
Section 8	Laws and Legislation
Section 9	Equality Act 2010

*Table 3: Selection Questionnaire Sections*

The contractors had been advised of the weighted questions within Section 6. All other sections were pass/fail.

The following two tables set out the weighted questions on the two separate selection Questionnaires.

<b>Belfast Road Technical and Professional Ability</b>	<b>Weighted %</b>
Relevant Experience	50%
References	10%
BREEAM	20%
Compact sites	20%
	<b>100%</b>

*Table 4: Belfast Road- Section 6 Weightings*

<b>Clapton Portico Technical and Professional Ability</b>	<b>Weighted %</b>
Relevant Experience	45%
References	10%
BREEAM	15%
Listed Buildings	30%
	<b>100%</b>

*Table 5: Clapton Portico- Section 6 Weightings*

Section 6 is then to be marked out of 5, according the London Borough of Hackney scoring guide as follows:

0. Very weak or no answer
1. Poor- well below expectations
2. Satisfactory but slightly below expectations
3. Good- meets expectations
4. Very good- slightly exceeds expectations
5. Exceptional- Well above expectations

The Selection Questionnaire is to be marked by the following project team members:

- London Borough of Hackney
- ADP Architecture
- Rider Levett Bucknall
- Robinson Low Francis

The procurement exercise was carried out by the Council's eTendering portal ProContract. A Pre Information Notice (PIN) was published on 17<sup>th</sup> March 2021 advising of the upcoming tender.

The Selection Questionnaire was published on 27<sup>th</sup> May 2021, with an initial return date of Monday 28<sup>th</sup> June 2021. Additional time was requested and given, which extended the return date to 9<sup>th</sup> July 2021.



## Pre-Qualification Results

Responses to Selection Questionnaire were received electronically through ProContract.

Six responses were received for Lot 1 – Belfast Road, and five responses were received for Lot 2- Clapton Portico.

RLF collated the relevant information and issued to all members of the design team to score.

RLF checked to ensure all parts of the SQ where mandatory answers were required had been completed. All companies completed the necessary parts of the questionnaire and moved on to the next stage of evaluation.

Due to the wording of the standard questions to Section 3, limited financial information was provided at SQ stage, and it is recommended that up to date financial information is obtained at tender to provide further assurance to the suitability of the contractors.

Once all members of the design team had scored the SQ returns, RLF collated the scoring and is summarised in the table below. The full scores from all team members alongside commentary is included within Appendix A and B.

Contractors	Relevant Experience 50%		References 10%		BREEAM 20%		Compact Sites 20%		Total Weighted Score / 100%
	Average Score	Weighted Score	Average Score	Weighted Score	Average Score	Weighted Score	Average Score	Weighted Score	/100%
Conamar	4	40%	3	6%	3	12%	3	12%	70%
Diamond	1	10%	3	6%	2	8%	2	8%	32%
Hutton	4	40%	3	6%	2	8%	2	8%	62%
J Coffey	4	40%	3	6%	3	12%	3	12%	70%
Jerram Falkus	4	40%	3	6%	3	12%	4	16%	74%
Neilcott	3	30%	3	6%	4	16%	3	12%	64%

*Table 6: Belfast Road Technical and Professional Ability*

Contractors	Relevant Experience 45%		References 10%		BREEAM 15%		Listed Buildings 30%		Total Weighted Score /100%
	Average Score	Weighted Score	Average Score	Weighted Score	Average Score	Weighted Score	Average Score	Weighted Score	/100%
Conamar	3	27%	3	6%	3	9%	3	18%	60%
Diamond	1	9%	3	6%	2	6%	0	0%	21%
Hutton	3	27%	3	6%	3	9%	3	18%	60%
Jerram Falkus	3	27%	3	6%	4	12%	3	18%	63%
Neilcott	3	27%	3	6%	3	9%	4	24%	66%

Table 7: Clapton Portico Technical and Professional Ability

## Financial standings

The London Borough of Hackney undertook Dun & Bradstreet checks for the remaining five contractors. Diamond Build PLC were excluded by the quality scoring, and further financial information on Diamond Build PLC was not obtained.

From these checks, four contractors had an overall risk status of 'low-medium', with Hutton Construction Limited achieving a 'moderate' score. The London Borough of Hackney need to be confident with the financial standing of all recommended tenderers and It is important that they undertake a detailed review of the financials for each company prior to the project going out to tender to ensure they are happy.

With consideration to the above, the London Borough of Hackney agreed to put forward Hutton Construction Limited for the Portico tender only.

## Recommended Tenderers

The following four contractors are recommended on Belfast and Clapton Portico on the basis that they achieved the highest weighted average scores once all design team scoring had been considered:

Contractor	Average Weighted Score (%)
Conamar Building Services Ltd	70%
J Coffey Main Contracts	70%
Jerram Falkas Construction Ltd	74%
Neilcott Construction Ltd	64%

Table 8: Belfast Road- Marking Summary

Contractor	Average Weighted Score (%)
Conamar Building Services Ltd	60%
Hutton Construction Ltd	60%
Jerram Falkas Construction Ltd	63%
Neilcott Construction Ltd	66%

Table 9: Clapton Portico- Marking Summary

### **Remaining Tenderers**

Diamond Build PLC were deemed unsuitable for the project by the design team, as they were unable to provide relevant examples of delivering projects to the same type, scale and complexity. Their Selection Questionnaire response on Lot 2- Clapton Portico was incomplete.



## **Appendix A**

Design Team Comments, SQ Scores and Summary- Belfast Road

TENDER SCORING - TEMPLATE

NHS SURGERIES - BELFAST ROAD  
HACKNEY BOROUGH COUNCIL



Scored by: 

RLF

Nr	Question	Question Weight	Scores											
			Conamar	Conamar %	Diamond	Diamond %	Hutton	Hutton %	J Coffey	J Coffey %	Jerram Falkus	Jerram Falkas %	Neilcott	Neilcott %

Section 2 Exclusion Grounds (Pass / Fail)20% turnover

2.1(a)	<p><b>Regulations 57(1) and (2)</b> The detailed grounds for mandatory exclusion of an organisation are set out on this webpage, which should be referred to before completing these questions. Please indicate if, within the past five years you, your organisation or any other person who has powers of representation, decision or control in the organisation been convicted anywhere in the world of any of the offences within the summary below and listed on the webpage.</p> <ul style="list-style-type: none"><li>o Participation in a criminal organisation.</li><li>o Corruption.</li><li>o Fraud.</li><li>o Terrorist offences or offences linked to terrorist activities</li><li>o Money laundering or terrorist financing</li><li>o Child labour and other forms of trafficking in human beings</li></ul> <p><b>Weighting - Pass / Fail</b></p>		PASS		PASS		Pass		Pass		Pass		Pass	
2.1(b)	<p>If you have answered yes to question 2.1(a), please provide further details. Date of conviction, specify which of the grounds listed the conviction was for, and the reasons for conviction, Identity of who has been convicted If the relevant documentation is available electronically please provide the web address, issuing authority, precise reference of the documents.</p> <p><b>Weighting - Pass / Fail</b></p>		PASS		PASS		Pass		Pass		Pass		Pass	
2.2	<p>If you have answered Yes to any of the points above have measures been taken to demonstrate the reliability of the organisation despite the existence of a relevant ground for exclusion ? (Self Cleaning)</p> <p><b>Weighting - Pass / Fail</b></p>		PASS		PASS		Pass		Pass		Pass		Pass	
2.3(a)	<p><b>Regulation 57(3)</b> Has it been established, for your organisation by a judicial or administrative decision having final and binding effect in accordance with the legal provisions of any part of the United Kingdom or the legal provisions of the country in which the organisation is established (if outside the UK), that the organisation is in breach of obligations related to the payment of tax or social security contributions?</p> <p><b>Weighting - Pass / Fail</b></p>		PASS		PASS		Pass		Pass		Pass		Pass	
2.3(b)	<p>If you have answered yes to question 2.3(a), please provide further details. Please also confirm you have paid or have entered into a binding arrangement with a view to paying, the outstanding sum including where applicable any accrued interest and/or fines. contributions?</p> <p><b>Weighting - Pass / Fail</b></p>		PASS		PASS		Pass		Pass		Pass		Pass	

Nr	Question	Question Weight	Scores											
			Conamar	Conamar %	Diamond	Diamond %	Hutton	Hutton %	J Coffey	J Coffey %	Jerram Falkus	Jerram Falkas %	Neilcott	Neilcott %
2.4	<p><b>Please confirm and provide evidence of the following:</b></p> <p>Contractor to operate an Environmental Management System (EMS) which must</p> <p>Be third party certified, to:</p> <ul style="list-style-type: none"><li>• ISO 14001: 2015, EMAS (EU Eco Management and Audit Scheme)</li><li>• or equivalent standard</li></ul> <p>Or</p> <p>Is in compliance with BS 8555: 2016 and have:</p> <ul style="list-style-type: none"><li>• Appropriate structure</li><li>• Reached implementation stage phase four 'implementation and operation of the environmental management system</li><li>• Completed defined phase audits one to four.</li></ul> <p><b>Weighting - Pass / Fail</b></p>		PASS		PASS. ISO expires august, need confirmation that this has been renewed.		iso 14001 pass expires august		Pass		Pass		Pass	

Section 3 Grounds for discretionary exclusion (Pass / Fail)

3.1(a)	<p><b>Regulation 57 (8)</b></p> <p>The detailed grounds for discretionary exclusion of an organisation are set out on this webpage, which should be referred to before completing these questions.</p> <p>Please indicate if, within the past three years, anywhere in the world any of the following situations have applied to you, your organisation or any other person who has powers of representation, decision or control in the organisation.</p> <p>○ Breach of environmental obligations?</p> <p><b>Weighting - Pass / Fail</b></p>		PASS		PASS		Pass		Pass		Pass		Pass	
3.1 (b)	<p>○ Breach of social obligations?</p> <p><b>Weighting - Pass / Fail</b></p>		PASS		PASS		Pass		Pass		Pass		Pass	
3.1 (c)	<p>○ Breach of labour law obligations?</p> <p><b>Weighting - Pass / Fail</b></p>		PASS		PASS		Pass		Pass		Pass		Pass	
3.1(d)	<p>○ Bankrupt or is the subject of insolvency or winding-up proceedings, where the organisation's assets are being administered by a liquidator or by the court, where it is in an arrangement with creditors, where its business activities are suspended or it is in any analogous situation arising from a similar procedure under the laws and regulations of any State?</p> <p><b>Weighting - Pass / Fail</b></p>		PASS		PASS		Pass		Pass		Pass		Pass	
3.1(e)	<p>○ Guilty of grave professional misconduct?</p> <p><b>Weighting - Pass / Fail</b></p>		PASS		PASS		Pass		Pass		Pass		Pass	
3.1(f)	<p>○ Entered into agreements with other economic operators aimed at distorting competition?</p> <p><b>Weighting - Pass / Fail</b></p>		PASS		PASS		Pass		Pass		Pass		Pass	
3.1(g)	<p>○ Aware of any conflict of interest within the meaning of regulation 24 due to the participation in the procurement procedure?</p> <p><b>Weighting - Pass / Fail</b></p>		PASS		PASS		Pass		Pass		Pass		Pass	
3.1(h)	<p>○ Been involved in the preparation of the procurement procedure?</p> <p><b>Weighting - Pass / Fail</b></p>		PASS		PASS		Pass		Pass		Pass		Pass	
3.1(i)	<p>○ Shown significant or persistent deficiencies in the performance of a substantive requirement under a prior public contract, a prior contract with a contracting entity, or a prior concession contract, which led to early termination of that prior contract, damages or other comparable sanctions?</p> <p><b>Weighting - Pass / Fail</b></p>		PASS		PASS		Pass		Pass		Pass		Pass	

Nr	Question	Question Weight	Scores											
			Conamar	Conamar %	Diamond	Diamond %	Hutton	Hutton %	J Coffey	J Coffey %	Jerram Falkus	Jerram Falkas %	Neilcott	Neilcott %
3.1(j) - (i)	Please answer the following statements  ○ The organisation is guilty of serious misrepresentation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the selection criteria.  <b>Weighting - Pass / Fail</b>		PASS		PASS		Pass		Pass		Pass		Pass	
3.1(j) - (ii)	Please answer the following statements  ○ The organisation has withheld such information.  <b>Weighting - Pass / Fail</b>		PASS		PASS		Pass		Pass		Pass		Pass	
3.1(j) - (iii)	Please answer the following statements  ○ The organisation is not able to submit supporting documents required under regulation 59 of the Public Contracts Regulations 2015.  <b>Weighting - Pass / Fail</b>		PASS		PASS		Pass		Pass		Pass		Pass	
3.1(j) - (iv)	Please answer the following statements  ○ The organisation has influenced the decision-making process of the contracting authority to obtain confidential information that may confer upon the organisation undue advantages in the procurement procedure, or to negligently provided misleading information that may have a material influence on decisions concerning exclusion, selection or award.  <b>Weighting - Pass / Fail</b>		PASS		PASS		Pass		Pass		Pass		Pass	
3.2	If you have answered Yes to any of the above, explain what measures been taken to demonstrate the reliability of the organisation despite the existence of a relevant ground for exclusion? (Self Cleaning)  <b>Weighting - Pass / Fail</b>		PASS		PASS		Pass		Pass		Pass		Pass	

Section 3 Selection Questions (Pass / Fail)

4.1	Are you able to provide a copy of your audited accounts for the last two years, if requested? If no, can you provide one of the following: answer with Y/N in the relevant box.  <b>Weighting - Pass / Fail</b>		To year ending Feb 2020		For year ending 2019 only. Not the financial year. 18.6 turnover. High staff turnover		Not provided		Not provided		Not provdied		Not provided	
4.1 (a)	A statement of the turnover, Profit and Loss Account/Income Statement, Balance Sheet/Statement of Financial Position and Statement of Cash Flow for the most recent year of trading for this organisation.  <b>Weighting - Pass / Fail</b>		To year ending Feb 2021		Year ending 2019		Not provided		Not provided		Not provdied		Not provided	
4.1 (b)	A statement of the cash flow forecast for the current year and a bank letter outlining the current cash and credit position.  <b>Weighting - Pass / Fail</b>		To year ending Feb 2022		Year ending 2019		Not provided		Not provided		Not provdied		Not provided	
4.1 (c)	Alternative means of demonstrating financial status if any of the above are not available (e.g. forecast of turnover for the current year and a statement of funding provided by the owners and/or the bank, charity accruals accounts or an alternative means of demonstrating financial status).  <b>Weighting - Pass / Fail</b>		No information		No infoamation		Not provided		Not provided		Not provdied		Not provided	
4.2	Where we have specified a minimum level of economic and financial standing and/ or a minimum financial threshold within the evaluation criteria for this procurement, please self-certify by answering 'Yes' or 'No' that you meet the requirements set out.  <b>Weighting - Pass / Fail</b>		N/A		PASS		Not provided		Pass		Pass		Pass	



Nr	Question	Question Weight	Scores											
			Conamar	Conamar %	Diamond	Diamond %	Hutton	Hutton %	J Coffey	J Coffey %	Jerram Falkus	Jerram Falkas %	Neilcott	Neilcott %
7.3	Please submit your RIDDOR accident records for the last five years, including the current year's figures.  Weighting - Pass / Fail		do not include sub contracted employees		Provided. 2021. are all employee numbers site based.		Pass though perhaps misleading. No near missed. And unusual		actually provided last 5 years information		Pass		Pass	
7.4	Please submit brief details of any prohibition notices, improvement notices and prosecutions served. Responses should cover the last five years including any notices currently under assessment and must include details of remedial action taken.  Weighting - Pass / Fail		Pass		pass		Pass		Pass		Pass		Pass	
7.5	Please identify the competent person who is responsible for Health and Safety Issues within your organisation, including all relevant qualifications.  Weighting - Pass / Fail		Pass		Pass		Pass		Pass		Provided		Pass	

Section 8 Laws and Legislation (Pass or Fail)

8.1	Are you a relevant commercial organisation as defined by section 54 ("Transparency in supply chains etc.") of the Modern Slavery Act 2015 ("the Act")?  Weighting - Pass / Fail		Pass		Pass		Pass		Pass		Pass		Pass	
8.2	If you have answered yes to question 7.1 are you compliant with the annual reporting requirements contained within Section 54 of the Act 2015?  Weighting - Pass / Fail		PaSS- though they havent provided a yes or no.		PASS		PASS		Pass		Pass		Pass	
8.3	The Council is a London Living Wage accredited organisation please confirm that you will pay the London living wage if awarded this contract  Weighting - Pass / Fail		Pass		Pass		Pass		Pass		Pass		Pass	

Section 9 Equality Act 2010 (Pass or Fail)

9.1	Please confirm that your organisation complies with the Equality Act 2010 and confirm your organisation has no history of breaching any social or labour law obligations  If no, please provide an explanation  Weighting - Pass / Fail		Pass		Pass		Pass		Pass		Pass		Pass	
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	Total			70		32		62		70		74		64
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## **Appendix B**

Design Team Comments, SQ Scores and Summary- Clapton  
Portico

Scored by: RLF

Nr	Question	Weight	Scores									
			Conamar	Conamar %	Diamond	Diamond %	Hutton	Hutton %	Jerram Falkas	Jerram Falkas %	Neilcott	Neilcott %

Section 2 Exclusion Grounds (Pass / Fail)

2.1(a)	<p><b>Regulations 57(1) and (2)</b> The detailed grounds for mandatory exclusion of an organisation are set out on this webpage, which should be referred to before completing these questions. Please indicate if, within the past five years you, your organisation or any other person who has powers of representation, decision or control in the organisation been convicted anywhere in the world of any of the offences within the summary below and listed on the webpage.</p> <ul style="list-style-type: none"><li>o Participation in a criminal organisation.</li><li>o Corruption.</li><li>o Fraud.</li><li>o Terrorist offences or offences linked to terrorist activities</li><li>o Money laundering or terrorist financing</li><li>o Child labour and other forms of trafficking in human beings</li></ul> <p><b>Weighting - Pass / Fail</b></p>		Pass		PASS		Pass		Pass		Pass	
2.1(b)	<p>If you have answered yes to question 2.1(a), please provide further details. Date of conviction, specify which of the grounds listed the conviction was for, and the reasons for conviction, Identity of who has been convicted If the relevant documentation is available electronically please provide the web address, issuing authority, precise reference of the documents.</p> <p><b>Weighting - Pass / Fail</b></p>		Pass		PASS		Pass		Pass		Pass	
2.2	<p>If you have answered Yes to any of the points above have measures been taken to demonstrate the reliability of the organisation despite the existence of a relevant ground for exclusion ? (Self Cleaning)</p> <p><b>Weighting - Pass / Fail</b></p>		Pass		PASS		Pass		Pass		Pass	
2.3(a)	<p><b>Regulation 57(3)</b> Has it been established, for your organisation by a judicial or administrative decision having final and binding effect in accordance with the legal provisions of any part of the United Kingdom or the legal provisions of the country in which the organisation is established (if outside the UK), that the organisation is in breach of obligations related to the payment of tax or social security contributions?</p> <p><b>Weighting - Pass / Fail</b></p>		Pass		PASS		Pass		Pass		Pass	

Nr	Question	Weight	Scores									
			Conamar	Conamar %	Diamond	Diamond %	Hutton	Hutton %	Jerram Falkas	Jerram Falkas %	Neilcott	Neilcott %
2.3(b)	<p>If you have answered yes to question 2.3(a), please provide further details. Please also confirm you have paid or have entered into a binding arrangement with a view to paying, the outstanding sum including where applicable any accrued interest and/or fines. contributions?</p> <p><b>Weighting - Pass / Fail</b></p>		Pass		PASS		Pass		Pass		Pass	
2.4	<p><b>Please confirm and provide evidence of the following:</b></p> <p>Contractor to operate an Environmental Management System (EMS) which must</p> <p>Be third party certified, to:</p> <ul style="list-style-type: none"><li>• ISO 14001: 2015, EMAS (EU Eco Management and Audit Scheme)</li><li>• or equivalent standard</li></ul> <p>Or</p> <p>Is in compliance with BS 8555: 2016 and have:</p> <ul style="list-style-type: none"><li>• Appropriate structure</li><li>• Reached implementation stage phase four 'implementation and operation of the environmental management system</li><li>• Completed defined phase audits one to four.</li></ul> <p><b>Weighting - Pass / Fail</b></p>		Pass		PASS. ISO expires august, need confirmation that this has been renewed.		iso 14001 pass expires august		Pass		Pass	

Section 3 Grounds for discretionary exclusion (Pass / Fail)

3.1(a)	<p><b>Regulation 57 (8)</b></p> <p>The detailed grounds for discretionary exclusion of an organisation are set out on this webpage, which should be referred to before completing these questions.</p> <p>Please indicate if, within the past three years, anywhere in the world any of the following situations have applied to you, your organisation or any other person who has powers of representation, decision or control in the organisation.</p> <ul style="list-style-type: none"><li>○ Breach of environmental obligations?</li></ul> <p><b>Weighting - Pass / Fail</b></p>		Pass		PASS		Pass		Pass		Pass	
3.1 (b)	<ul style="list-style-type: none"><li>○ Breach of social obligations?</li></ul> <p><b>Weighting - Pass / Fail</b></p>		Pass		PASS		Pass		Pass		Pass	
3.1 (c)	<ul style="list-style-type: none"><li>○ Breach of labour law obligations?</li></ul> <p><b>Weighting - Pass / Fail</b></p>		Pass		PASS		Pass		Pass		Pass	
3.1(d)	<ul style="list-style-type: none"><li>○ Bankrupt or is the subject of insolvency or winding-up proceedings, where the organisation's assets are being administered by a liquidator or by the court, where it is in an arrangement with creditors, where its business activities are suspended or it is in any analogous situation arising from a similar procedure under the laws and regulations of any State?</li></ul> <p><b>Weighting - Pass / Fail</b></p>		Pass		PASS		Pass		Pass		Pass	
3.1(e)	<ul style="list-style-type: none"><li>○ Guilty of grave professional misconduct?</li></ul> <p><b>Weighting - Pass / Fail</b></p>		Pass		PASS		Pass		Pass		Pass	

Nr	Question	Weight	Scores									
			Conamar	Conamar %	Diamond	Diamond %	Hutton	Hutton %	Jerram Falkas	Jerram Falkas %	Neilcott	Neilcott %
3.1(f)	<div>◦ Entered into agreements with other economic operators aimed at distorting competition?</div> <div>Weighting - Pass / Fail</div>		Pass		PASS		Pass		Pass		Pass	
3.1(g)	<div>◦ Aware of any conflict of interest within the meaning of regulation 24 due to the participation in the procurement procedure?</div> <div>Weighting - Pass / Fail</div>		Pass		PASS		Pass		Pass		Pass	
3.1(h)	<div>◦ Been involved in the preparation of the procurement procedure?</div> <div>Weighting - Pass / Fail</div>		Pass		PASS		Pass		Pass		Pass	
3.1(i)	<div>◦ Shown significant or persistent deficiencies in the performance of a substantive requirement under a prior public contract, a prior contract with a contracting entity, or a prior concession contract, which led to early termination of that prior contract, damages or other comparable sanctions?</div> <div>Weighting - Pass / Fail</div>		Pass		PASS		Pass		Pass		Pass	
3.1(j) - (i)	<div>Please answer the following statements</div> <div>◦ The organisation is guilty of serious misrepresentation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the selection criteria.</div> <div>Weighting - Pass / Fail</div>		Pass		PASS		Pass		Pass		Pass	
3.1(j) - (ii)	<div>Please answer the following statements</div> <div>◦ The organisation has withheld such information.</div> <div>Weighting - Pass / Fail</div>		Pass		PASS		Pass		Pass		Pass	
3.1(j) - (iii)	<div>Please answer the following statements</div> <div>◦ The organisation is not able to submit supporting documents required under regulation 59 of the Public Contracts Regulations 2015.</div> <div>Weighting - Pass / Fail</div>		Pass		PASS		Pass		Pass		Pass	
3.1(j) - (iv)	<div>Please answer the following statements</div> <div>◦ The organisation has influenced the decision-making process of the contracting authority to obtain confidential information that may confer upon the organisation undue advantages in the procurement procedure, or to negligently provided misleading information that may have a material influence on decisions concerning exclusion, selection or award.</div> <div>Weighting - Pass / Fail</div>		Pass		PASS		Pass		Pass		Pass	
3.2	<div>If you have answered Yes to any of the above, explain what measures been taken to demonstrate the reliability of the organisation despite the existence of a relevant ground for exclusion? (Self Cleaning)</div> <div>Weighting - Pass / Fail</div>		Pass		PASS		Pass		Pass		Pass	

Section 3 Selection Questions (Pass / Fail)

4.1	<div>Are you able to provide a copy of your audited accounts for the last two years, if requested? If no, can you provide one of the following: answer with Y/N in the relevant box.</div> <div>Weighting - Pass / Fail</div>		To year ending Feb 2020		For year ending 2019 only. Not the financial year. 18.6 turnover. High staff turnover		Not provided		Not provdied		Not provided	
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Nr	Question	Weight	Scores									
			Conamar	Conamar %	Diamond	Diamond %	Hutton	Hutton %	Jerram Falkas	Jerram Falkas %	Neilcott	Neilcott %
4.1 (a)	A statement of the turnover, Profit and Loss Account/Income Statement, Balance Sheet/Statement of Financial Position and Statement of Cash Flow for the most recent year of trading for this organisation.  <b>Weighting - Pass / Fail</b>		To year ending Feb 2020		Year ending 2019		Not provided		Not provdied		Not provided	
4.1 (b)	A statement of the cash flow forecast for the current year and a bank letter outlining the current cash and credit position.  <b>Weighting - Pass / Fail</b>		To year ending Feb 2020		Year ending 2019		Not provided		Not provdied		Not provided	
4.1 (c)	Alternative means of demonstrating financial status if any of the above are not available (e.g. forecast of turnover for the current year and a statement of funding provided by the owners and/or the bank, charity accruals accounts or an alternative means of demonstrating financial status).  <b>Weighting - Pass / Fail</b>		No information		No infoamtion		Not provided		Not provdied		Not provided	
4.2	Where we have specified a minimum level of economic and financial standing and/ or a minimum financial threshold within the evaluation criteria for this procurement, please self-certify by answering 'Yes' or 'No' that you meet the requirements set out.  <b>Weighting - Pass / Fail</b>		N/A		PASS		Not provided		Pass		Pass	
	<b>Contractual</b> Please confirm that your sub-contractor(s) are willing to enter a collateral warranty. –  Upon commencement of the contract, the levels of insurance cover indicated below:  Employer's (Compulsory) Liability Insurance = £10M Public Liability Insurance = £10M Professional Indemnity Insurance = £10M Product Liability Insurance = £10M  Please confirm whether you can commit to these levels of insurance cover.  <b>Weighting - Pass / Fail</b>		PASS		PASS		Pass		Pass		Pass	

**Section 5** If you have indicated in the Selection Questionnaire question 1.2 that you are part of a wider group, please provide further details below (Pass / Fail)

5.1	Are you able to provide parent company accounts if requested to at a later stage?  <b>Weighting - Pass / Fail</b>		N/A		PASS		Pass		PASS		Pass	
5.2	If yes, would the parent company be willing to provide a guarantee if necessary?  <b>Weighting - Pass / Fail</b>		N/A		PASS		Pass		PASS		Pass	
5.3	If no, would you be able to obtain a guarantee elsewhere (e.g. from a bank)?  <b>Weighting - Pass / Fail</b>		N/A		NA		Pass		N/A		Pass	

**Section 6 Technical and Professional Ability**

Nr	Question	Weight	Scores									
			Conamar	Conamar %	Diamond	Diamond %	Hutton	Hutton %	Jerram Falkas	Jerram Falkas %	Neilcott	Neilcott %
6.1	<p>Relevant experience and contract examples</p> <p>Please provide details of three relevant health care projects, to include:</p> <ul style="list-style-type: none"> <li>•Contract start date</li> <li>•Length of programme</li> <li>•Approximate contract sum</li> <li>•Design team</li> <li>•Form of contract</li> </ul> <p>Please outline key challenges of each project, measures implemented to overcome these, and details of any specific results achieved through innovation in relation to delivery to programme, management of contractor design development and approval process.</p> <p>The projects are to be completed within the last 5 years and of similar scale and complexity.</p> <p>No more than 2 pages per case study in size 12 Arial font.</p> <p><b>Weighting – 45%</b></p>	45	3	27	1	9	3	27	3	27	3	27
6.2	<p>Please provide reference details for the above examples</p> <p><b>Weighting- 10%</b></p>	10	3	6	3	6	3	6	3	6	3	6
6.3	<p>In no more than one A4 side at Arial 12 font, please demonstrate your experience on taking on the responsibility and delivering a BREEAM Excellent building?</p> <p><b>Weighting- 15%</b></p>	15	3	9	2	6	3	9	4	12	3	9
6.4	<p>Please confirm your experience (providing 2no. case studies) with adaptations and extensions to Grade II listed buildings and the approach you took to managing the associated constraints and risk. Please advised how you approached liaison with the public authorities and conservation officers.</p> <p><b>Weighting 30%</b></p>	30	3	18	0	0	3	18	3	18	4	24

## Section 7 Health and Safety (Pass or Fail)

7.1	<p>Please confirm that you will sign up to Considerate Constructors scheme</p> <p><b>Weighting - Pass / Fail</b></p>		PASS		Pass		Pass		Pass		Pass	
7.2	<p>Please submit a signed copy of your Health &amp; Safety Policy Statement.</p> <p><b>Weighting - Pass / Fail</b></p>		Pass		Pass		Pass		Pass		Pass	
7.3	<p>Please submit your RIDDOR accident records for the last five years, including the current year's figures.</p> <p><b>Weighting - Pass / Fail</b></p>		do not include sub contracted employees		Provided. 2021. are all employee numbers site based.		Pass though perhaps misleading. No near missed. And unusual		Pass		Pass	
7.4	<p>Please submit brief details of any prohibition notices, improvement notices and prosecutions served. Responses should cover the last five years including any notices currently under assessment and must include details of remedial action taken.</p> <p><b>Weighting - Pass / Fail</b></p>		Pass		pass		Pass		Pass		Pass	
7.5	<p>Please identify the competent person who is responsible for Health and Safety Issues within your organisation, including all relevant qualifications.</p> <p><b>Weighting - Pass / Fail</b></p>		Pass		Pass		Pass		Provided		Pass	

## Section 8 Laws and Legislation (Pass or Fail)

8.1	<p>Are you a relevant commercial organisation as defined by section 54 ("Transparency in supply chains etc.") of the Modern Slavery Act 2015 ("the Act")?</p> <p><b>Weighting - Pass / Fail</b></p>		Pass		Pass		Pass		Pass		Pass	
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Nr	Question	Weight	Scores									
			Conamar	Conamar %	Diamond	Diamond %	Hutton	Hutton %	Jerram Falkas	Jerram Falkas %	Neilcott	Neilcott %
8.2	If you have answered yes to question 7.1 are you compliant with the annual reporting requirements contained within Section 54 of the Act 2015?  Weighting - Pass / Fail		Pass-though they havent provided a yes or no.		Pass		Pass		Pass		Pass	
8.3	The Council is a London Living Wage accredited organisation please confirm that you will pay the London living wage if awarded this contract  Weighting - Pass / Fail		Pass		Pass		Pass		Pass		Pass	

Section 9 Equality Act 2010 (Pass or Fail)

9.1	Please confirm that your organisation complies with the Equality Act 2010 and confirm your organisation has no history of breaching any social or labour law obligations  If no, please provide an explanation  Weighting - Pass / Fail		Pass		Pass		Pass		Pass		Pass	
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Total

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